**Your Reference: HDJ2123F**

3rd February 2020

Dear Helen,

**We have received your tracing enquiry**

Thanks for completing an online application to the Family Tracing Service. We are processing your enquiry.

Application details

**Name of enquirer:** Abdul Kareem

**Name of referrer:** Helen Mason

**Name of missing relative:** Ameena Kareem

**Service requested:** Active Trace

We will add your details to the International Red Cross database, so your family can now find you online or at a Red Cross centre near them.

Next steps:

* **You** can start looking for your family online at **tracetheface.org.uk**
* **We** will call you to arrange an appointment to find out more about your families location.

If you miss two appointments or if we cannot get in contact with you, we will have to close your case. Please contact us immediately if your contact details change or if you hear news of your relative through other channels.

If you have any queries please feel free to contact us.

Kind regards,

Name

Service Coordinator

International Family Tracing